**Appendix No. 2**

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| TENDER INFORMATION | |
| **1.General information** | |
| * 1. Tender Organizer | LUKOIL Neftohim Burgas AD |
| * 1. Company (Customer) | LUKOIL Neftohim Burgas AD |
| * 1. Project/ asset name | Supply of 4 400 ± 10% kg of catalyst for polymerization propylene for LUKOIL Neftohim Burgas AD for the 2025-2026 |
| * 1. Tender number | № 81.TK.TND.LNB.2024 |
| * 1. Tender subject | Supply of 4 400 ± 10% kg of catalyst for polymerization propylene for LUKOIL Neftohim Burgas AD for the 2025-2026. |
| * 1. Delivery period of the first delivery: | Not earlier than April 2025.  Delivery terms: as per INCOTERMS 2020 - DDP/DAP LUKOIL Neftohim Burgas AD. |
| * 1. Warranty terms: | Recommended warranty period not less than 12 (twelfth) months from the date of the goods delivery. |
| * 1. Type of tender | Single-stage dual-submission with bidding |
| * 1. Governing Law | Bulgarian law |
| * 1. Contract Area | Bulgaria |
| **2. Minimum qualification requirements** | |
| 2.1. Providing a sample. | **In case the product*\** you offer has not been used in LUKOIL Neftohim Burgas AD, a free /sample of 60 kg/ packed in drums of 15 kg shall be provided for conduction of an industrial test to demonstrate its industrial application. The samples must be sent by 17 /seventeen/ calendar days prior to the deadline for technical and commercial bids submission, set out in p.3.3.**  *\*No test samples are required for the following products that have been examined, have successfully passed* industrial *tests and* LUKOIL Neftohim Burgas AD *has experience with:* ***LYNX 1010 G, LYNX 1000 NHA, RK 100 and C MAX 220; Poly Max®500, BCNX- A20, BCND and LS-LiHe.*** |
| 2.2. Technical compliance of the proposal. | 2.2.1.Requirements to the catalyst in propylene polymerization*:*  *-* Titanium applied content*, %;* min.*/ max. - 1,1/2,9;*  *-* Catalyst particle size d50*,* micron*;* min.*/ max. -14/17;*  *-* Activity*, kgPP/g cat; мин. 20;*  *-* Xylol soluble isotacticity index, % - min 96*.* |
| 2.2.2. Requirements to the produced polymer:  - Polymer powder bulk density, kg/m3 – min 450;  - Distribution of polymer particles:  Mesh micron, μm max. (%)  16 1200 0,5  20 840 1,0  40 420 81,5  60 250 10,0  80 175 4,0  100 150 2,7  200 75 0,3  Collector vessel < 75 0,03 |
| 2.2.3. Requirements for the packaging of the product – steel drums, 15 kg of catalyst in a drum. |
| 2.3. Authorization documents (valid certificates) | Bidder must submit valid certificate for quality management system (ISO 9001) of the Manufacturer (it.4 Form 1). |
| 2.4. Submission of the Bid Bond | Bidder must provide a Bid Bond in the amount of **5 000.00** (five thousand) **EUR** or a bank transfer of said amount to the bank account of the Tender Organizer (Form 4). |
| 2.5. Average annual turnover for the last 3 years (Form 1). | Average annual turnover for the last 3 years (2021-2023) not less than 600 000,00 EUR per year.  Financial condition of the bidder shall be confirmed by the Audit Report for 2021, 2022 and 2023, if available. |
| 2.6. Previous experience of bidder (Form 1). | Bidder must have experience as a supply contractor in at least 3 similar contracts in the chemical industry for the last 3 years (2021-2023) (it.3 Form 1). |
| 2.7. Draft contract (Form 1). | The bidder confirms agreement with the provisions of LNB’s contract and its annexes (it.5 Form 1). |
| 2.8. Draft contract, Appendix No. B-1 (Form 1). | The bidder confirms acceptance of Attachment B-1 (Basic Industrial Safety Requirements) Main Requirements for Industrial Safety, Labour Protection and Environment Protection applicable to delivery of goods on LUKOIL Neftohim Burgas AD territory. (it.5 Form 1). |
| 2.9. Business partner questionnaire (Form 10) | Compliance of the Bidder with the reliability requirements. |
| 2.10. Conflict of interest due to dual participation in the subject of the tender during the tender (as a Bidder and as a subcontractor of another Bidder) | Yes - the bidder dually involved, which leads to a conflict of interest  No - the bidder is not dually involved or its dual involvement does not lead to a conflict of interest |
| **3. Estimated Timing of Tender** | |
| 3.1. Deadline to apply for participation. | 11.09.2024 |
| 3.2. Deadline for Request for Clarifications by Bidder (Form 11). | 01.10.2024 |
| 3.3. Deadline for receipt of proposals. | 07.10.2024 |
| 3.4. Providing a password to open the proposal | 08.10.2024 |
| 1. **Address and contact information** | |
| 4.1.E-mail addresses for electronic communications. | In case you need technical assistance, please refer to the following contacts:  **E-mail:** [Georgieva.Daniela@neftochim.bg](mailto:Georgieva.Daniela@neftochim.bg) |
| 4.2.Mailing address for written communications. | „LUKOIL Neftohim Burgas” AD  8104 Burgas, Bulgaria to the attention of Mr. Evgeni Maniakhine - Chairman of the Management Board |
| 4.3.Mailing address for original bid bond. | „LUKOIL Neftohim Burgas” AD  8104 Burgas, Bulgaria to the attention of Mr. Evgeni Maniakhine - Chairman of the Management Board |
| 1. **Bid preparation** | |
| 5.1. Tender correspondence and Bid language. | **English**, Bidders registered in Bulgaria can provide the documents in Both language Bulgarian and English. |
| 5.2.Bid currency. | EUR |
| 5.3.Bid validity. | Proposal validity period is at least 120 (one hundred and twenty) calendar days as of the final proposal receipt period. |
| 5.4.Bid security (bid bond) timeframe. | Bid Bond shall be valid during thirty (30) calendar days inclusive after the Bid validity expiry date. |
| 5.5. Specifics of the taxation in the country of implementation of the project and incorporation of the Customer. | According to Bulgarian legislation. |
| 1. **Submission, opening and evaluation of bids** | |
| 6.1.Date and place of opening of the Bids | Bids shall be submitted/received through the External File Services portal provided by the Tender Organizer.  Original Bid Security; Form 4 by due date and original couriered to the office to the following address:  „LUKOIL Neftohim Burgas” AD, 8104 Burgas, Bulgaria to the attention of Mr. Evgeni Maniakhine - Chairman of the Management Board |
| 6.2.The possibility of bidders' representatives to attend the bid opening | No |
| 6.3.The bidder can participate in video-calls as well as on-line participation in tenders. | |
| 6.4. LUKOIL Neftohim Burgas AD shall not bear any costs connected with participation of bidders in tenders. | |
| **7. Proposal structure:** | |
| **Technical Part (with NO Price Indication):** | |
| 1. List of the documents in Technical part: **Form 9.** | |
| 1. Bidder’s Qualification Data; **Form 1** | |
| 1. Bid cover letter: **Form 2** | |
| 1. Technical proposal: **Form 3** | |
| 1. Bid Bond or mortgage security: **Form 4** | |
| 1. Schedule of deliveries: **Form 5** | |
| 1. Parent Company's Guarantee: **Form 8 -** (if applicable). | |
| 1. Business Partner Questionnaire: **Form 10.** | |
| 1. Documents confirming the relations between the Bidder and its subcontractor/s engaged for the performance of services, which are the subject of the Tender, including copies of licenses, certificates and other permitting documents of the subcontractors - **Form 1**. | |
| 1. Copies of certificates, permits and licenses necessary for performance of services, which are the subject of the Tender: **Form 1.** | |
| 1. An original Power of Attorney issued to the person which has signed Title Page (**Form 6**) permitting such person (in cases when it is not company’s manager) to undertake obligations on behalf of Bidder. | |
| 1. A copy of Bidder’s registration certificate as a legal body and/or a copy of the Consortium Agreement if Bidder is one: **Form 1.** | |
| 1. Copy of the financial statements for the past 3 (three) years, certified by the Bidder, balance sheet, profit and loss account, cash flow statement, audit statement and the breakdown of accounts receivable and payable*.* | |
| 1. A certificate by Registry Agency or an analogous document that Bidder has not been declared bankrupt and no bankruptcy proceedings have been opened against it: **Form 1.** | |
| 1. A certificate by Registry Agency or an analogous document that Bidder has not been declared to be in liquidation and that no liquidation proceedings have been opened against it: **Form 1.** | |
| 1. Certificate issued by the servicing bank on the availability, details and state of the Bidder’s bank accounts. | |
| **Notes:**  If Bidder is a part of a consortium, the above documents under p. 9, 10, 11, 13, 14, 15 shall be provided for each partner separately. The documents under the rest of the points 1, 2, 3, 4, 5, 6, 8 and 12 shall be provided by the head office on behalf of all the members of the consortium. | |
| **Tender Guarantee:** | |
| 1. Guarantee for participation in a tender (Bid Bond) – original - **Form 4**. | |
| **Commercial part:** | |
| 1. List of the documents in Commercial part: **Form 9.** | |
| 1. Title Page of the Bid: **Form 6.** | |
| 1. Commercial (priced) proposal: **Form 7.** | |